



Course: Facilitating with Cisco Webex 301

Duration: 60 minutes

For more information or to register, please contact:

info@skyline-ats.com or 800.375.9546

Please provide your name, email, department name, and the date to assist with your inquiry.

Course Overview

This course provides professional development for educators. You will examine some of the more in-depth capabilities of Cisco Webex, such as data analysis and reporting.

Course Description

Facilitating with Cisco Webex 301 is designed to take participants behind the scenes of Cisco Webex. Skyline ATS delivers an hour-long session with a maximum seat capacity of 25 attendees per session. Each session is designed to focus on tools found in the Cisco Webex Dashboard. Instructors provide participants with engaging, interactive, in-depth presentations, demonstrations, and real-world application opportunities for specialized situations and challenges. Participants learn how to use the Cisco Webex Dashboard to differentiate between features available based on view selection, analyze usage, and more.

Course Outline

This course will provide a comprehensive introduction to Webex Meetings and covers how to:

- Log into your Webex Dashboard (Browser)
- Benefit from Modern and Classic Views
- Generate, analyze, and export reports
- Configure Webex preferences
- Manage meetings
- Manage recordings
- Benefit from Insights
- Schedule a meeting
- Start a meeting
- Join a meeting
- Configure your profile
- Manage Webex contacts